

To: XYA Health Plan
Appeals

From: Jane Smith, DPM
NPI number:

Re: Appeal of claims denial: Joe Jones
XYA policy number: 12345; XYA group number: 12345
Claim number: 1234
Date of service: Use date of service for the patient.

Date: Date Letter is Written

This memo serves as an appeal of the above referenced claim, which XYA denied as “not medically necessary/experimental.” I have included the following supporting documentation which, demonstrates that (procedure X) I performed on Mr. Jones was medically necessary, according to the medical necessity definition in my provider contract:

- Mr. Jones medical record
- Mr. Jones lab test results
- Mr. Jones surgical report
- Mr. Jones post-operative report

Specifically:

- The medical record shows that Mr. Jones was diagnosed with Y.
- I determined that procedure X was appropriate because _____. This was supported by _____.
- Performing procedure X on a patient with Mr. Jones’ current condition and medical history is the most effective approach, and in fact, prevents more costly treatment in the future. I have included scientific articles supporting this approach.
- The post-operative report on Mr. Jones reflects that the surgery successfully resolved this condition. Failing to perform the procedure would have almost certainly resulted in great costs in the future because_____.

Therefore, I am asking for a reversal of the claims denial and full payment for the procedure under the terms of my contract.

Please do not hesitate to contact me with any further questions. I can be reached at _____.